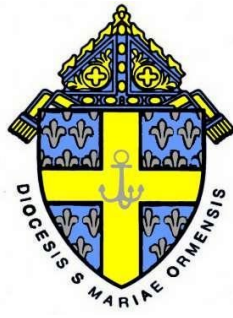


Diocese of Sault Ste. Marie



Diocèse de Sault Ste-Marie

June 3, 2024

Diocesan Comptroller
of The Roman Catholic Diocese of Sault Ste. Marie, Sudbury, Ontario

The Diocese of Sault Ste. Marie with parishes from North Bay, Sudbury, and Sault Ste. Marie and beyond requires a permanent, full time Comptroller for the diocese.

The successful candidate should possess:

- A post-secondary degree/diploma in Accounting, Law, a related field or equivalent experience;
- Superior organizational skills, written and oral communication in both official languages (English and French) and the ability to maintain confidentiality are required;
- Thorough knowledge of the Roman Catholic Church and the Diocese of Sault Ste. Marie would be beneficial;
- Personal proficiency in all MS office products, Google Workspace, Adobe Acrobat and Sage Accpac, Sage 50, Quickbooks.

Interested applicants should reply by submitting a cover letter, resume, proof of post-secondary qualifications and the names of three professional references to:

The Diocese of Sault Ste. Marie
Human Resources Office
PO Box 31010, RPO Bancroft Drive
Sudbury ON P3B 0C9

or by email to: hr@ssmd.ca

Salary: Competitive compensation plus a comprehensive benefit package
(35-hour work week)